

Eco-Certification Requirements:
Compulsory Criteria - 100% compliance
Total Criteria - 65% compliance

Section 1: Environmental management

Code	Criterion	Type
101	The management has received training on the environmental effects of tourism.	Compulsory
102	The management has a written sustainability policy and specific goals that is available to all staff.	Compulsory
103	The management is monitoring its specific environmental goals.	Compulsory
104	The hotel has designated a responsible person for the environmental management system.	Compulsory
105	The employees have received training on environmental good practice since the last audit.	Compulsory
106	The hotel participated in or organised environmental initiatives in the period since the last audit.	Compulsory
107	The hotel is continually monitoring its environmental effects.	Compulsory
108	The hotel adopts green procurement principles in its purchasing policies.	Non-Compulsory

Section 2: Waste management

Code	Criterion	Type
201	The hotel implements a waste separation and management scheme for recyclable wastes (minimum of 3 of the following: glass, plastic, paper, metal, organic waste).	Non-Compulsory
202	The hotel recycles batteries and waste oils.	Compulsory
203	The hotel has a proper garbage room that is air conditioned and maintained in a good state.	Non-Compulsory
204	The hotel is guaranteeing final destination of goods with CFC or similar or is retaining them on site until such facilities are available.	Compulsory
205	The hotel is using a licensed waste contractor to dispose of voluminous and toxic wastes.	Compulsory
206	The hotel is reusing used paper.	Non-Compulsory
207	The hotel is reducing paper reports from the computer system.	Non-Compulsory
208	The hotel is using soap and shampoo dispenser containers in rooms.	Non-Compulsory
209	The hotel is using soap dispenser containers in public toilets.	Non-Compulsory
210	The hotel is using cleaning products dispensers.	Non-Compulsory
211	The hotel is using bulk products instead of individual portions. (butter, marmalade ,etc.).	Non-Compulsory
212	The hotel is reusing bed sheets, towels and table cloths.	Non-Compulsory

Section 3: Procurement

Code	Criterion	Type
301	The hotel is using recycled or ecological paper for advertisement.	Non-Compulsory
302	The hotel is using recycled or ecological paper for mailings.	Non-Compulsory

303	The hotel is using recycled or ecological paper for fax and photocopies.	Non-Compulsory
304	The hotel is using recycled or ecological paper for napkins.	Non-Compulsory
305	The hotel is using recycled or ecological paper for toilet rolls.	Non-Compulsory
306	The hotel is using recycled toners.	Non-Compulsory
307	The hotel is using recycled paper for hand towels in public toilets.	Non-Compulsory
308	The hotel is using ecological or re-usable packaging for rooms amenities.	Non-Compulsory
309	The hotel is using ecological or reusable lunch packs.	Non-Compulsory
310	The hotel is reducing or eliminating corrosive cleaning products.	Compulsory
311	The hotel is reducing or eliminating phosphate and bleaching detergents.	Compulsory
312	The hotel is using biodegradable cleaning products.	Compulsory
313	The hotel is storing cleaning products correctly.	Compulsory
314	The hotel is storing toxic and dangerous products correctly.	Compulsory
315	The hotel is monitoring the CL in swimming pool daily.	Compulsory
316	The hotel is using a system to reduce or eliminate CL in swimming pool.	Non-Compulsory
317	The hotel is using white goods with clean technology.	Compulsory
318	The hotel is controlling regularly the filling and leakage in the air conditioned system and cold rooms.	Compulsory
319	The hotel is replacing CFC and similar products by other more ecological ones.	Compulsory
320	The hotel is informed on chemical products used in pest controls.	Compulsory

Section 4: Energy

Code	Criterion	Type
401	The hotel has installed electricity power corrector (stabiliser).	Non-Compulsory
402	The hotel is using low consumption light bulbs in its public areas (at least 50% of lights).	Compulsory
403	The hotel is using low consumption light bulbs in its guest rooms (at least 50% of lights).	Compulsory
404	The hotel is using automatic turn-off system for external illumination.	Non-Compulsory
405	The hotel is using an automatic turn-off system for internal illumination in at least 50% of its guest rooms. (if the lighting is not switched off automatically, guests must have easily accessible information reminding them to switch off all lights before leaving the room).	Compulsory
406	The hotel is using a centralised air conditioning system.	Non-Compulsory
407	The hotel is using independent automatic turn-off system for rooms air conditioning.	Non-Compulsory
408	The hotel is using an independent temperature control in rooms.	Non-Compulsory
409	The hotel is using an automatic turn-off air conditioning system in room windows. If the A/C is not switched off automatically, guests must have easily accessible information reminding them to switch off the air conditioning before opening the windows.	Compulsory
410	The hotel is using presence sensors in corridors.	Non-Compulsory
411	The hotel is using presence sensors in public toilets.	Non-Compulsory

412	The hotel is using electric hand dryers with automatic turn-off system.	Non-Compulsory
413	The hotel is using a constant water pressure system to save water and energy.	Non-Compulsory
414	The hotel is using a computer system to monitor the electric installation.	Non-Compulsory
415	The hotel has installed thermal insulation in the building.	Non-Compulsory
416	The hotel is using a system to re-use heat generated by the air conditioning.	Non-Compulsory
417	The hotel is using alternative energy for illumination, heating or other purposes.	Non-Compulsory
418	The hotel kitchen is using manual devices.	Non-Compulsory
419	The hotel is using a preventive maintenance program for all electric apparels and records it.	Non-Compulsory

Section 5: Water

Code	Criterion	Type
501	The hotel is using a preventive maintenance program for the water installation.	Compulsory
502	The hotel is using a rain water collecting system (including reservoirs).	Compulsory
503	The hotel is monitoring the swimming pool water consumption.	Non-Compulsory
504	The hotel is using automatic water turn-off devices in public toilets and public showers.	Non-Compulsory
505	The hotel is using water saving devices in guest room showers.	Compulsory
506	The hotel is using water saving devices for water taps in wash hands basins.	Compulsory
507	The hotel is using water saving devices (or flow restrictors if pressurised system) in its water cisterns.	Compulsory
508	The hotel operates its own waste water treatment plant.	Non-Compulsory
509	The hotel is discharging waste water without altering the environment.	Compulsory

Section 6: Air quality

Code	Criterion	Type
601	The hotel has a number of non-smoking rooms.	Non-Compulsory
602	The hotel is monitoring boiler emissions.	Non-Compulsory
603	The hotel is informing and encouraging guests to use public transport and bicycles.	Non-Compulsory

Section 7: Noise

Code	Criterion	Type
701	The hotel did not receive complaints for external noise.	Non-Compulsory
702	The hotel is using a system to limit the music volume.	Non-Compulsory
703	The hotel is not having music outside every night.	Non-Compulsory
704	The hotel is using double glass windows or other system to reduce impacts of external noise.	Non-Compulsory
705	The hotel is using carpets or other system to avoid noise in corridors.	Non-Compulsory
706	Hotel rooms are insulated.	Non-Compulsory
707	The hotel is insulated from noise generated by AC, generator and compressors.	Non-Compulsory

Section 8: Buildings and green areas

Code	Criterion	Type
801	The hotel is predominantly using native plants in its external areas.	Non-Compulsory
802	The landscaped areas are predominantly planted with low water consumption plants.	Non-Compulsory
803	The hotel is predominantly using natural fertilisers (including compost).	Non-Compulsory
804	The hotel is producing its own compost.	Non-Compulsory
805	The hotel is using pesticides and herbicides with low impact on the environment.	Compulsory
806	The hotel is irrigating early in the morning or/and late in the evening.	Compulsory
807	The hotel is using an automatic irrigating system which saves water in external gardens.	Compulsory
808	The hotel has installed terrace furniture with low impact on the environment.	Compulsory

Section 9: Local culture

Code	Criterion	Type
901	The hotel is informing guests about local cultural events.	Compulsory
902	The hotel is promoting or /and organising cultural excursions.	Non-Compulsory
903	The hotel is using national/official language in publicity materials.	Compulsory
904	The hotel is using local language in menus.	Non-Compulsory
905	The hotel is using local elements in decoration.	Non-Compulsory
906	The hotel is serving local dishes.	Non-Compulsory
907	The hotel is buying local products. At least 75% of the following list (Milk, Eggs, Fruit, Vegetables, Oil, Wine, Pork, Beef, Lamb, Chicken, Fish, Mineral, Water, Beer).	Compulsory
908	The hotel is using organic products for food.	Non-Compulsory
909	The hotel is serving vegetarians meals.	Non-Compulsory

Section 10: Information dissemination

Code	Criterion	Type
1001	The hotel is informing guests on its environmental management system results.	Non-Compulsory
1002	The hotel is informing and encouraging the guests to participate in its environmental management programme.	Compulsory
1003	The hotel is using a guests suggestion box.	Non-Compulsory
1004	The hotel is informing guests on harmful activities like 4x4, motors in natural areas, collecting plants, etc..	Non-Compulsory
1005	The hotel is informing guests about local environmental initiatives and activities in which they can participate.	Non-Compulsory